

# The TBCC IIT Application Process

## Investigator Initiated Trial – Funding Competition

The Investigator Initiated Trial (IIT) funding competition is a bi-annual competition held at both the Tom Baker Cancer Centre (TBCC) and Cross Cancer Institute (CCI). Proposed IITs are reviewed by Regional IIT Review Committees, where a review panel comprised of clinicians and clinical trial support (i.e. finance, biostatistics, and regulatory) thoroughly review and prioritize the IITs they recommend for final review at the Provincial IIT Review Committee. At the Provincial IIT Review Committee, leadership from Cancer Care Alberta and the Alberta Cancer Foundation determine which prioritized IITs will receive funding.

### The TBCC IIT Application Process

**Review Process:** Once the application package is submitted, the TBCC Regional Review Committee evaluates the submissions, forwarding the successful applications to the Provincial IIT Review Committee for evaluation.

A call for proposals is distributed 6-8 weeks before each deadline:

#### Spring Competition

Call for proposals sent early/mid-February. Deadline to receive proposals: first working day of April

#### Fall Competition

Call for proposals sent early/mid-August. Deadline to receive proposals: first working day of October

#### Application Process:

**1) The Protocol Template:** The reviewers expect a complete trial protocol to be presented by the applicant. This template is useful in its comprehensiveness and it is suggested that the investigators use this to submit their proposed study.

**2) The Budget Template:** This Excel worksheet should help investigators calculate the cost of running the proposed study. As we strive for complete fiscal clarity within the CRU, the specific costs of many of the items listed are still being calculated.

**3) Other Documents:** The other two documents are the “RFRC Submission Form” and “Tumour Group Support Letter”. Both of these documents need to be completed and submitted with your application.

**Final Submission:** Please send a copy of your final submission to the IIT Quality and Regulatory Advisors [IIT\\_TBCC\\_CRU@ahs.ca](mailto:IIT_TBCC_CRU@ahs.ca). The IIT Quality and Regulatory Advisors will review the submission for completeness and reach out to the investigator should any questions arise. Any questions regarding this process or submission can be directed to [IIT\\_TBCC\\_CRU@ahs.ca](mailto:IIT_TBCC_CRU@ahs.ca).

